

**CONTRACTING DOCUMENTS  
FOR THE PUBLIC CONTRACT  
AIRBORNE COMPONENTS**

**I. PUBLIC CONTRACTING ENTITY**

Name	<b>Global Change Research Centre AS CR, v. v. i.</b>
Registered office	Bělidla 986/4a, 603 00 Brno
Comp. ID No (IČO)	67179843
Contact person	Mgr. Michal Minařík, <a href="mailto:minarik.m@czechglobe.cz">minarik.m@czechglobe.cz</a> , +420 511 192 220

**II. PUBLIC CONTRACT**

Subject matter of public contract	Production of components necessary for installation of sensors and certification of sensors and their accessories for the aircraft Cessna 208B Grand Caravan registration mark OK-CZG S/N 208B2435 with modification performed in accordance with STC (supplemental type certificate) EASA.A.S.03334.
Contract classification (CPV)	34741000-3 Equipment for aircrafts
URL of the public contract	<a href="https://zakazky.czechglobe.cz/vz00000122">https://zakazky.czechglobe.cz/vz00000122</a>
Type of public contract	Deliveries
Type of awarding procedure	Public contract of small extent Procedures specified in the act on public contracts will not be used
Expected value	EUR 66,000 excl. VAT
Source of financing	Operational programme Research and Development for Innovation

### **III. BASIC CONDITIONS**

Fulfilment commencement	Immediately after the contract is signed
Fulfilment completion	Latest until 20 <sup>th</sup> August 2014 FIX, according to the deadlines for delivery of the individual items specified in the contract in article IV par. 1
Place of fulfilment	Registered office of the contracting entity, Bělidla 986/4a, Brno 603 00
Business terms	They are enclosed to these contracting documents in the form of the text of the contract
Technical terms	They are enclosed to these contracting documents as part of the text of the contract

### **IV. QUALIFICATION**

The bidder is obliged to meet the following qualification requirements:

#### **1. Basic qualification preconditions and economic and financial qualification**

The bidder is obliged to meet the basic qualification requirements and economic and financial qualification by means of an affidavit according to the example in the annex or by means of an affidavit of the same content.

#### **2. Professional qualifications**

The bidder is obliged to meet qualification requirements by submitting of the following documents:

- 2.1. An extract from the commercial register if the bidder is registered there or an extract from a similar register if the bidder is registered there.
- 2.2. Certificate of business licence according to special legal regulations in the extent corresponding to the subject matter of the public contract, i.e. a trade certificate in the following field:
  - a) Wholesale and retail or its equivalent
- 2.3. Prove that it is authorised to perform design activities for the particular type of an aircraft and the required work on the basis of a DOA (Design Organisation Approval) issued by the European Aviation Safety Agency (EASA) in accordance with Regulation (EC) 748/2012.

#### **Proving of qualification**

In the extent in which the recorded data cover the requirements of the contracting entity, the documents can be replaced with an extract from a list of qualified suppliers or a certificate from the system of certified suppliers or other documents proving fulfilment of the qualification requirement.

The bidders will submit copies of documents, with the exception of documents in the form of affidavits and contracts which will be submitted in original or verified copy.

### **V. EVALUATION**

**Evaluation criterion            Lowest bid price**

The bid price in EUR excluding Vat for all the fulfilment specified in the contract draft will be evaluated.

### **VI. CONTRACT DRAFT**

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The contract draft must be signed by a person authorised to act on behalf of the bidder.

The contract draft will be prepared on the basis of the text of the contract which is an annex of these contracting documents. When preparing the contract draft, the bidder is not allowed to change the text of the contract, except the following cases:

1. Identification of the bidder and the persons authorised to act on behalf of the bidder.
2. Specification of all the required information about the price in EUR currency
3. Specification of the guarantee period duration (article VI. 2 of the draft of the contract); the minimum guarantee period duration which is accepted by the Contracting authority is 12 months.
4. The bidder can offer conditions which are more advantageous for the contracting entity (e.g. a longer guarantee period)

#### **VII. CONTENT OF THE BID**

The bid must include minimum the following:

1. Identification data of the bidder (name; registered office; identification number).
2. Documents proving fulfilment of qualification requirements.
3. The contract draft signed by a person authorised to act on behalf of the bidder.
4. Documents proving authorisation of the person who signed the contract draft to sign contract drafts.

#### **VIII. MAKING A BID**

Deadline	26 <sup>th</sup> of May 2014, 10:00 a.m.
Place	Registered office of the contracting entity
Method	Bids are submitted in writing as documents

#### **Submitting of a bid as a document**

By post or in person on workdays between 8 a.m. and 2:30 p.m. in the secretary's office of the director of the contracting entity or to David Schüch or Mgr. Michal Minařík.

The bidder is obliged to submit the bid in printed form in a sealed envelope marked as follows:

- a) The text reading "DO NOT OPEN".
- b) Name of the public contract.
- c) Name of the bidder.
- d) Address to which it is possible to send a notification of the fact that the bid was submitted after the deadline for submitting offers had expired or notification of the bidder concerning the fact that only one bid had been submitted within the deadline.

The contracting entity recommends you bind the individual sheets of the bid in order to prevent manipulation with them.

#### **IX. OTHER CONDITIONS**

1. The contracting entity determines the deadline of the awarding process of 60 days.
2. The bidder who is asked to submit a signed draft of the contract is obliged to submit the draft within 5 working days after a decision about selection of the most suitable bid is published in the profile of the contracting entity or within 5 working days after the bidder has been asked to sign it. If the bidder does not do so, the bidder can conclude the contract with the next successful bidder.

3. Bids including variants are not accepted.
4. The contracting entity only accepts bids in Czech, Slovak or English language.
5. The contracting entity reserves the right not to conclude a contract with any bidder, reject all the bids and cancel awarding of the public contract.
6. In the course of the period for submitting bids, the contracting entity reserves the right to change, complement or specify the contracting conditions in more detail.

**X. ANNEXES**

1. Text of the contract
2. Affidavit

Brno, on this day 15<sup>th</sup> of May 2014

prof. RNDr. Ing. Michal V. Marek DrSc., dr. h. c.  
Director  
Global Change Research Centre AS CR, v. v. i.